

**KITTITAS COUNTY  
PUBLIC WORKS STUDY SESSION MINUTES  
COMMISSIONERS' AUDITORIUM, 205 WEST 5TH ROOM 109 - ELLENSBURG  
Regular Meeting**

**MONDAY**

**1:30 PM**

**JUNE 10, 2019**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz

Others: Mark Cook, Candie Leader, Arden Thomas, Liz Remeto, Public Works; Dan Carlson, Jessica Miller, Community Development Services; Erin Moore, Public Health; Amy Cziske, Lisa Murray, Treasurer's Office

At 1:59 pm Chairman Cory Wright opened the Public Works Study Session.

Mark Cook requested to remove Item No. 11 - Tipton Road Speed Study.

**REQUEST TO APPROVE A RESOLUTION RESCINDING ORDINANCE NO. 2019-008 AND REPLACING THE ACTION TO VACATE MICHELETTO ROAD BY RESOLUTION**

Mark Cook stated that in 2015 staff revised the road standards removing county roads being listed in Title 12. Mark Cook continued that this action allowed the vacation of county roads by resolution. Mark Cook added that this action is correcting the mistake of vacating Micheletto Road by rescinding Ordinance 2019-008 and approving said vacation by resolution. Vice-Chairman Brett Wachsmith made a motion to approve Resolution 2019-096 Rescinding Ordinance No. 2019-008 and Replacing the Action to Vacate Micheletto Road by Resolution. Commissioner Laura Osiadacz seconded the motion. Motion passed 3-0.

**REQUEST TO APPROVE A RESOLUTION RESCINDING ORDINANCE NO. 2019-009 AND REPLACING THE ACTION TO VACATE HARTMAN ROAD BY RESOLUTION**

Mark Cook stated that this item is the same as the last action for Micheletto Road. Mark Cook continued that staff is asking for approval of the resolution for the vacation of Hartman Road. Vice-Chairman Brett Wachsmith made a motion to approve Resolution 2019-097 Rescinding Ordinance 2019-009 and Replacing the Action to Vacate Hartman Road by Resolution. Commissioner Laura Osiadacz seconded the motion. Motion passed 3-0.

**REQUEST TO APPROVE A RESOLUTION TO AUTHORIZE THE CHAIR'S SIGNATURE ON KPFF TASK ORDER NO. 18 - SPECIAL HAUL VEHICLE LOAD RATINGS**

Mark Cook stated that recent action by Federal Highways requires new load ratings be done on bridges within one (1) mile of an Interstate. Mark Cook continued that KPFF has been under contract since 2017 and offered to conduct the load ratings for approximately \$262,000. Mark Cook added that this cost does seem high, however, there are fifty (50) bridges to complete and with the breakdown it's about \$5,000 per

bridge. . Mark Cook stated that KPFF is familiar with the county's bridges since they have performed bridge inspections under a separate task order. Discussion was held. Vice-Chairman Brett Wachsmith made a motion to approve Resolution 2019-098 to Authorize the Chair's Signature on KPFF Task Order No. 18 - Special Haul Vehicle Load Ratings. Commissioner Laura Osiadacz seconded the motion. Motion passed 3-0.

**REQUEST TO APPROVE A RESOLUTION TO AUTHORIZE THE CHAIR'S SIGNATURE ON SUPPLEMENT NO. 2 TO KPFF TASK ORDER NO. 16 BIG BOULDER CREEK BRIDGE REPLACEMENT PROJECT**

Mark Cook gave background on the project at Big Boulder Creek and stated that staff conducted a mandatory pre-bid site visit and only three (3) contractors attended. Mark Cook continued that all three (3) contractors declined to bid on the project as proposed but one (1) suggested they would bid with an alternate design. Mark Cook added that this dialogue showed the need to issue an addendum for the project for an alternate project. Mark Cook stated that this Task Order is for the additional work needed to make necessary changes and issue addendum documents. Discussion was held. Vice-Chairman Brett Wachsmith made a motion to approve Resolution 2019-099 to Authorize the Chair's Signature on Supplement No. 2 to KPFF Task Order No. 16 Big Boulder Creek Bridge Replacement Project. Commissioner Laura Osiadacz seconded the motion. Motion passed 3-0.

**REQUEST TO APPROVE A RESOLUTION AUTHORIZING THE CHAIR'S SIGNATURE ON CHANGE ORDER NO. 1 WITH BIG R BRIDGE - BIG BOULDER CREEK BRIDGE REPLACEMENT PROJECT**

Mark Cook stated that the bridge for Big Boulder Creek needs to be altered to reflect the changes to the project in the addendum to be issued. Mark Cook continued that this change order is to add running planks and remove gravel pans. Discussion was held. Vice-Chairman Brett Wachsmith made a motion to approve Resolution 2019-100 Authorizing the Chair's Signature on Change Order No. 1 with Bridge R Bridge - Big Boulder Creek Bridge Replacement. Commissioner Laura Osiadacz seconded the motion. Motion passed 3-0.

**REQUEST TO APPROVE A RESOLUTION TO AUTHORIZE THE INTERLOCAL AGREEMENT WITH THE CITY OF CLE ELUM, WA SUPPORTING UTILITY EXTENSION TO THE NEW UPPER COUNTY SHOP AT 51 NO. 5 MINE ROAD, CLE ELUM, WA**

Mark Cook gave background on the project for the new Upper County Shop facility and the placement of utilities. Mark Cook stated that with the pump failing at the Solid Waste Transfer Station discussions were had with the City of Cle Elum to support an emergency extension. Mark Cook continued that an Interlocal Agreement needs to be put in place and the current agreement is drafted for services from the County to the City of Cle Elum not the other way around. Mark Cook added that he took the agreement in place and reworked it to reflect City of Cle Elum to Kittitas County for services. Mark Cook stated that with the

issue of timing he did not receive legal review on this document. Discussion was held. Vice-Chairman Brett Wachsmith made a motion to approve Resolution 2019-101 to Authorize the Interlocal Agreement with the City of Cle Elum, WA supporting Utility Extension to the new Upper County Shop at 51 No. 5 Mine Road, Cle Elum, WA. Commissioner Laura Osiadacz seconded the motion. Chairman Cory Wright stated that he supports this action but has reservations not having legal review. Motion passed 3-0.

**REQUEST TO AUTHORIZE ADVERTISEMENT FOR STATEMENT OF QUALIFICATIONS FOR GENERAL ENGINEERING AND PLANNING SUPPORT SERVICES FOR BOWERS FIELD**

Mark Cook reported that the current on call contract with CenturyWest Engineering for general engineering and planning services has expired. Mark Cook stated that staff is asking to advertise for Statement of Qualifications for a two (2) year service package to assist staff with issues at Bowers Field. Mark Cook continued that he is meeting with the Federal Aviation Administration on Friday and reported on an electrical issue regarding a tenant lot and relocation of power. Vice-Chairman Brett Wachsmith made a motion to authorize advertisement for Statement of Qualifications for General Engineering and Planning Support Services for Bowers Field. Commissioner Laura Osiadacz seconded the motion. Motion passed 3-0.

**REQUEST TO APPROVE A NOTICE OF PUBLIC HEARING TO CONSIDER THE LEASE OF LOT C-30 OF THE KITTITAS COUNTY AIRPORT BINDING SITE PLAN**

Mark Cook stated that with the short timelines and following the direction of the Board of FISH moving to the Elmview site at Bowers Field he is requesting to set a Public Hearing to consider a lease of this property. Mark Cook continued that with the possibility of liability to Elmview he drafted a letter to FISH for their signature releasing liability until a lease is in place. Mark Cook added that he did not have legal review on the letter however, did use current lease language in it. Discussion was held. Vice-Chairman Brett Wachsmith made a motion to approve a Notice of Public Hearing to Consider the Lease of Lot C-30 of the Kittitas County Airport Binding Site Plan. Commissioner Laura Osiadacz seconded the motion. Motion passed 3-0.

**REQUEST TO APPROVE A NOTICE OF PUBLIC HEARING TO CONSIDER THE LEASING OF KITTITAS COUNTY WATER RIGHTS THROUGH PUBLIC AUCTION**

Mark Cook introduced Arden Thomas, Water Resource Manager to present this item. Arden Thomas gave background on the drought concerns this season. Arden Thomas stated that curtailment and rationing will be taking place and Kittitas County does hold senior water rights. Commissioner Laura Osiadacz inquired if this has had legal review. Arden Thomas replied that legal review was done and the lease for water was drafted by water rights attorney. Discussion was held. Chairman Cory Wright requested a press release be done on the topic. Vice-Chairman Brett Wachsmith made a motion to approve a Notice of

Public Hearing to Consider the Leasing of Kittitas County Water Rights through Public Auction. Commissioner Laura Osiadacz seconded the motion. Motion passed 3-0.

**THRALL AND PAYNE ROAD SPEED STUDY**

Mark Cook stated that the Board requested staff conduct a speed study at the intersection of Thrall and Payne Roads due to community concerns. Mark Cook continued that a study was conducted for seven (7) days and the curve at the crest of Thrall Road is potentially an issue. Mark Cook added that some surveying was done at the intersection and there is not enough room there to make a change. Mark Cook presented a solution of adding advisory signage at the curve and conduct another study to see if speeds lower at this location. Staff is suggesting scheduling a public hearing for the community to see the results. Discussion was held. Vice-Chairman Brett Wachsmith made a motion to approve the scheduling of a public hearing for July 2, 2019 at 2pm. Commissioner Laura Osiadacz seconded the motion. Chairman Cory Wright suggested a site visit for the Board be done so they can see the issue as well. Motion passed 3-0.

**FLEET MANAGEMENT SOFTWARE PURCHASE AND TELEMATICS INTEGRATION**

Mark Cook introduced Liz Remeto, Finance Manager to present this agenda item. Liz Remeto gave background on the software and current procedures for tracking equipment. Liz Remeto stated that staff had demonstrations of different software out there and staff agreed that the one chosen is the best use to the department's needs. Discussion was held. Direction was given to move forward with purchase.

Meeting adjourned at 3:08 pm.

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Candie Leader

  
Cory Wright, Chairman